**Bolton Academy**

**Date:** November 14, 2022

**Time:** 5:15 PM

**Location: Virtual Meeting** – Zoom recording at[**https://www.youtube.com/watch?v=UmrAB5nxkpk**](https://www.youtube.com/watch?v=UmrAB5nxkpk)

1. **Call to order:** Meeting called to order by La’Keitha Carlos, Chair, at 5:18pm
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Shavaun Mincey** | **Present** |
| **Parent/Guardian** | **Whitney Bates-Gómez** | **Present** |
| **Parent/Guardian** | **Damany Fisher** | **Present** |
| **Parent/Guardian** | **Nathalie Malkoff** | **Present** |
| **Instructional Staff** | **Christina Fanning** | **Present** (after roll call) |
| **Instructional Staff** | **Haydee Romero** | **Present** |
| **Instructional Staff** | **Sandy White**  | **Present** |
| **Community Member** | **La'Keitha Carlos** | **Present** |
| **Community Member** | **Mario Corea** | **Present** (after roll call) |
| **Swing Seat** | **Darryl Steward** | **Present** |

**Quorum Established:** Yes, quorum established

1. **Roll Call; Establish Quorum**
2. **Action Items**
	1. **Action Items Approval of Agenda:** Motion made by: Damany Fisher; Seconded by: Nathalie Malkoff

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher

Nathalie Malkoff, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea, Darryl Steward

Members Opposing: None

Members Abstaining: None

**Motion:** The motion to approve meeting agenda passes

* 1. **Approval of Previous Minutes**: Motion made by: Darryl Steward; Seconded by: Sandy White

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher

Nathalie Malkoff, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea, Darryl Steward

Members Opposing: None

Members Abstaining: None

**Motion:** The motion to approve meeting agenda passes

* 1. **Approve Strategic Plan**: Action item moved to December Meeting. (Will vote on Strategic Plan at December meeting and rank priorities)
1. **Discussion Items**
	1. 45-Day CIP Check-in
		1. Reviewed strategy one action steps and additional action steps
			1. Literacy curriculum has been implemented; currently trying to reset with regards to planning (and aligning with standards).
			2. Current focus is on lesson planning, lesson internalization and data
		2. Strategy two is similar, but related to math
			1. Utilizing universal screeners (MAP assessment)
			2. Focused on implementing standards and supplementing where Eureka doesn’t meet those needs. What should teachers and students be doing?
			3. Planning to put more intentionality into IB integration
		3. Reviewed strategy three – Whole Child system of supports
			1. Behavior plan has been submitted.
			2. Class Dojo store is incentive program.
			3. IB Student of the Month
			4. Full-time social worker, daily SEL gathering block
		4. Family Engagement Goal
			1. Planning to add components to events that build academic capacity of families (i.e. writing, academic data, reading at home)
	2. Strategic Plan and CIP Alignment
		1. District, Cluster and School Mission & Vision
		2. One change is that we are not doing the 90-minute planning as that would disrupt the schedule and require coverage for teachers in the classroom.
		3. We don’t necessarily follow the balanced literacy framework, but do follow strategies from Georgia DOE
		4. Working on revising master schedule for next year
		5. Are all CIP goals reflected in our Strategic Plan Priorities? *Yes* If not, which CIP Goal(s) are missing and should be added to the Strategic Plan?
		6. What progress has been made towards the priorities identified in our Strategic Plan? What evidence/data do we have?
		7. Based upon available data, are there any other adjustments we need to make to the Strategic Plan?
		8. Christina Fanning suggested sharing Eureka newsletters via Class Dojo; there are also Georgia DOE standards that can be shared
	3. Strategic Plan Updates – *no updates or additions to the Strategic Plan*
2. **Information Items**
	1. Principal’s Report
		1. Donuts with Grownups. Grades 3rd-5th on 11/15 and Grades PreK-2nd on 11/16
		2. First Friday in December will be Principal’s Chat where progress data in reading and Spanish will be reviewed with an emphasis on supporting reading at home
		3. Reminder to sign up for the Weekly Hoot as holiday performance information will be coming out soon.
3. **Announcements**
	1. Natalie Malkoff reminded of NAPPS (North Atlanta Parents for Public Schools) meeting. “Data and Drinks” meeting taking place this evening (11/14/22) and E. Rivers and Whitehall Tavern.
4. **Public Comment:** none
5. **Adjournment:** Motion made by: Sandy White; Seconded by: Darryl Steward

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher

Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea, Darryl Steward

Members Opposing: None

Members Abstaining: None

**Motion:** The motion to approve meeting agenda passes

**ADJOURNED AT:** 6:08 PM

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**Minutes Taken By:** Whitney Bates-Gómez

**Position:** Secretary

**Date Approved: 1/23/2023**